TWYFORD & THORPE SATCHVILLE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 21st May 2024 at 7.30 pm in Twyford Village Hall

**Those Present:** Mr. M Jones [Chairperson] Mr. D R G Angrave

 Mr. N Taylor Mrs. R S Johnson

 Mr. K Maloney Mr. P. Challoner (Clerk)

 There were no members of the public present

**28/24 Election of Chairperson and Vice Chairperson for 2024/25.**

Mr Jones was proposed as Chairperson by Mrs Johnson and seconded by Mr Angrave.

 Mrs Johnson was proposed as Vice Chairperson by Mr Taylor and seconded by Mr Angrave.

29/24 **Apologies for absence.**

There were no apologies for absence.

**30/24 Minutes of the last meeting.**

The minutes of the last meeting held on 19th March 2024 and previously circulated to members were accepted by the members and signed by the Chairperson.

**31/24 Declarations of Interest**

There were no declarations of interest relating to agenda items

**32/24 Matters arising from the minutes:**

 **`1] Speed signs-** Three solar speed signs are now operational around Twyford.

 **2]Twyford allotments –** The tyres have now been removed [thanks to Mr Taylor].Mr Angrave agreed to remove the asbestos sheeting.

There are now three half plots vacant which will be advertised immediately.

 The Clerk will provide Mrs Johnson with an updated map of the allotments.

 **3] Street lighting –** The damaged light on Main St, Twyford has now been replaced and is operational.

LCC lighting will provide two light heads for Wesrern Power to fit on lights along Church Lane and SteppingvLane, Twyford.

 **4] Picture of the King –** This has now been received and is hanging in Twyford VH. This will be shared with Thorpe Satchville VH.

**33/24** **Correspondence for discussion:**

 **1] Internal Audit recommendations**

 **a]** Agendas should include a date of publication, a summons and signed by the Clerk. – Agreed..

b] Bring the election of the Chairman and Vice Chairman to the top of the APCM agenda. – Agreed.

 c] Consider adopting a reserves policy. Given that 2023/24 was an exceptional year it was not thought necessary at the moment. To be monitored.

 d]Consider migrating to a .gov.uk domain. Agreed to action at the end of the financial year when the current domain is due for renewal.

**34/24 Finances**

 **1] Invoices for payment –The following were approved for payment –**

Water Plus -Allotment water £198,73

 Thorpe Satchville VH – Hire of room 16.4.24 £12.00

 LRALC -Annual subs £392.48

 M Jones – Microsoft software £32.49

 Twyford VH – Hire of room 21.5.24 £13.00

 Somerbys – Payroll Admin £234.00

 Gallagher – Annual insurance £775.54

 **2] Receipts –**

Allotment rents £342.00

 MBC Precept £5000.00

 **3] Bank Balance –** This was £12,493.03 as at28.3.24 and £17,725.46 as at 30.4.24

 **4] Internal Audit -**Confirmation of unqualified audit.

 **5] Bank reconciliation 31.**3.24 – Members noted and approved the details.

 **6] Annual Governance Statement 2023/24 -**Approved

 **7] Accounting Statements 2023/24 -**Approved

 **8] Asset Register 31.**3.24 – Approved

 **9] Notice of Public Rights** [3rd June to 12th July 2024] -Approved

**35/24 Planning:**

There was a lengthy discussion concerning recent planning decisions ,particularly those affecting Twyford on issues of flooding,The Chairman said he was totally disillusioned with decisions made by MBC,LCC among other bodies which are having a negative impact on the flood plain around Twyford. He is due to meet with the Leader and Deputy Leader of MBC to further discuss the matter and will inform members of the outcome

**36/24 Councillors’ reports and any other matters for information:**

 **1]Notice board/Twyford**- Clerk to obtain quote for replacement

 **2]Stepping Lane**-Clerk to write to Amanda Lowe with thanks for work on SL.

 **3]VAR sign/Twford**- To be replaced soon.

 **4]Rural Area Liaison Forum** – First meeting June 2024

 **5]Sand bag policy**- Need to identify storage area

 **6]Speedwatch**- Need to confirm names of volunteers asap

**37/24 Next meeting:**

 It was agreed that the next meeting would be held in Thorpe Satchville Village Hall on Tuesday 18th June 2024 at 7.30pm.

 The Chairperson closed the meeting at 9.10pm

**All minutes are deemed as draft until formally approved and signed**